What Every Student Needs Before Departing for London

If your advisee is studying in London, faculty advisors and students should identify courses offered by the London program for that semester and select a full-time load of courses (12-17 credits). Courses include those offered by the Central program and Roehampton University. Having 2-3 back-up courses is strongly recommended, in case the student’s first choices are not available or are already fully enrolled. Having alternate courses selected prior to arrival in London will ease the registration process. Students should also consider an internship or service-learning opportunity. The majority of students in London enroll in an internship, worth up to 6 credits, which offers them a unique, hands-on opportunity to hone their skills and get to know London.

Selecting Courses in London

Students need to enroll in a full-time load of courses (12-17 credits). These courses could be ones offered through the Central College program and Roehampton University. In addition to the required courses, students may enroll in 2-3 electives at Roehampton. If they participate in an internship (up to 6 credits), they can only enroll in 1-2 additional courses at Roehampton. Again, having 2-3 back-up courses is strongly recommended in case a student’s first choices are not available or are already fully enrolled.

Required Courses

The following courses are required of students studying in London:

- **HUM 109L: British Experience Seminar** (2 credits)
- **One selection from London Studies department at Roehampton**

Courses Offered through Partner Institution

The list of courses generated from the online course catalog above ([http://www.central.edu/abroad/courseCatalog/](http://www.central.edu/abroad/courseCatalog/)) will not include the full listing of classes available at our partner institution, Roehampton University. Information on this institution and the courses available is detailed below.

Roehampton University:

Roehampton offers a wide variety of courses in areas including: Anthropology; Biological Sciences; Business; Communication and Media Studies; Creative and Performing Arts; Education; Languages; Liberal Arts; London Studies; Psychology; Social Sciences; Sport, Exercise and Leisure; and Support for Non-native Speakers. Faculty advisors and students
can view the courses available at Roehampton University by going to the following website:
http://urweb.roehampton.ac.uk/programmedetails/ug20162017/studyabroadcatalogue/

You can view all the courses in a given academic discipline by clicking on “view this course”. A list of courses (modules) can be found by clicking on the module tab. Prerequisite information is also included in this document. Syllabi for Roehampton classes are available from the Central College Study Abroad Office.

Some classes have pre-requisites, which can be met if students have taken an equivalent course in the United States.

Internships & Service-Learning in London
Over 100 internships are available in London in a wide variety of fields including journalism, teaching ESL/EFL, writing for magazines, publishing, shadowing a member of Parliament, fashion, wellness, environmental science, and business/finance (just to name a few). In addition to classes, most students in London work at an internship two days each week, earning 6 hours of credit. Course options may be affected by internship placement days of the week. The course designations for internships are assigned based on the academic area of relevance.

Applying for an Internship or Service-Learning Opportunity:
To start the application process, students can click on “Internship in London” or “Service-Learning in London” in the course listings generated on the Study Abroad Office online schedule for London: http://www.central.edu/abroad/courseCatalog/ From this page, they can begin to apply for an internship or a service-learning site. Note that students electing to do an internship in London are required to apply for a UK visa. Once students are accepted into the London program, they will be contacted and given instructions for attaining a UK visa.

Students will be given deadlines to submit their online internship applications and these deadlines are strictly enforced. As part of their internship application, students must submit a resume and covering letter. From there, students will be invited to participate in a Skype interview with the Resident Director in London, allowing students to gain a better understanding of the process and mutual expectations. Once the interview is completed, the process of placing the student in an appropriate internship begins. Most students are placed prior to arrival; however, some internships can be rather last minute. Some students may be asked to interview by Skype with prospective employers. Students should take this seriously, do their homework on the organization, and treat it like a proper interview.

How the Course Registration Process Works in London
As part of the study-abroad application, students will complete a pre-registration course form. Students should have a list of potential courses to take that have been discussed with their faculty advisor(s). The Director in London will then work with each student prior to their arrival in London to finalize their program. The majority of students have this finalized prior to arriving in London. At Roehampton some classes are liable to be cancelled or their timetables changed.
just before the start of the semester, so it is important that students have a second and third choice in place. Students have a one week add/drop window in which to change classes.

Courses with Core Designations Currently Pre-Approved by the Central College Registrar
The list below only includes courses that have been previously approved for Core designations. These courses as well as additional courses may count for major and minor requirements (not just Core requirements). Students should consult their major/minor advisors regarding courses that may count for major/minor requirements.

Note that the courses listed below are not necessarily taught every semester.
(updated September 2016)

<table>
<thead>
<tr>
<th>Core*</th>
<th>Course</th>
<th>University Number</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART/WRT</td>
<td>ENGL-390L</td>
<td>CRW020N299A</td>
<td>Hidden London (creative writing)</td>
</tr>
<tr>
<td>SB</td>
<td>SOC-390L</td>
<td>SOC020N216</td>
<td>Londonopolis: Exploring the Global City</td>
</tr>
<tr>
<td>LP</td>
<td>ENGL-390L</td>
<td>ENG020N250S</td>
<td>Shakespeare in London (also counts as substitution for ENGL-346)</td>
</tr>
<tr>
<td>HP</td>
<td>SOC-360L</td>
<td></td>
<td>Topics in British Social History</td>
</tr>
<tr>
<td>HP</td>
<td>HIST-290L</td>
<td>HSA020C917S</td>
<td>London: History, Art, Society</td>
</tr>
<tr>
<td>LP</td>
<td>ENGL-290L</td>
<td>ENG020C602A</td>
<td>London in Literature</td>
</tr>
<tr>
<td>ART</td>
<td>THEA-290L</td>
<td>DRA010C199A</td>
<td>Introduction to the London Stage</td>
</tr>
</tbody>
</table>

* pending final approval

Roehampton course numbering system explanation:

First three letters: Department or subject area. For example, JOU is Journalism and HSA is Humanities.

010 or 020: Refers to the number of credits

C, N or X: The level the module is taught at. C is first year, N is second year and X is final year.

Three numbers: just an identifier

A, S, Y, H or J: Denotes when the module is taught. A is autumn, S is spring and Y is year-long. H is largely reserved for summer school and J is for two-week intensive modules taught during the Roehampton J-term programme.

Guide last revised on 02/14/2017